

**Public Safety Communications Council**  
**Minutes**  
**Thursday December 13, 2012**  
**Pierre, SD**

The meeting was called to order by Chair Matt Tooley

Roll Call of Members – Brandi Underhill

Additional Items: none

Minutes from June 2013 meeting Approved – Dave Ackerman Motioned, Bob Fischer Second, Motion Carried

**OLD BUSINESS:**

**1. Budget 2014/2015**

- Motorola payment for system update is 32% of budget & paid in July, so numbers appear skewed.
- We plan on using tower revenue fund to construct tower at the McPherson site.
- SLIGP grant match ended up being \$308,988. Hopefully we can match this with in-kind labor, travel reimbursements, and materials/supplies for the operations. We did ask for \$80,000 in general funds to cover part of this.

**2. Grant Status**

- DHS grants merged into the National Preparedness Grant Program
- DPS reallocating another \$82k to McPherson site will now cover all Motorola costs associated with the site.
- June Snyder is current acting SAA, not sure what long-term plans are.

**3. Digital Radio Infrastructure Updates**

- Updates on sites – Pierce/Dravland

**Site/System updates:**

- Continue work on the Pennington County 3 site Simulcast System, both the East and West tower sites are done, and the Skyline site is prepared for cutover. Ed Kirsch to be in Pierre week of September 3<sup>rd</sup> to prepare the Master Site for cutover. Final cutover date to be determined.
- McPherson County site, Barry Harrison continues to work on the site environmental's, the tower building is completed and waiting placement, generator on order. We are looking at tower options at this time. Tower will be 180ft guyed. Land purchase agreement to be signed shortly. No site work can commence until all

environmental's are completed, looking at September 2013 to start site work.

- Agar tower was extended 100ft, and our antennas raised, coverage has improved especially in Blunt area. Moved up antennas at Webster tower site to fill coverage in Pierpont area and stripped off old antennas. Moved antennas at Mt. Coolidge to improve coverage for Forestry. Stripped antennas from Bear Mountain tower. Installed antenna at Terry Peak for the Rally control station for DCI in Sturgis.
- New tower lighting installed at Iona and White River, with LED lighting.
- Pine Ridge site working nicely, had 51,131 calls in month of July 2013, and 53 busies.
- Work on repeater system at Redfield Development center, to add a second repeater for local traffic.
- Work on the Pierre PD dispatch consolidation with the DPS/SRC Dispatch center at Mickelson building in Pierre. Produced a work item list for the radio side of the move and sent to PD.
- DOT radio installs at Base Sites in the Pierre area continue, and also mobiles in Rapid City. DOT has placed an order for another 240 mobiles.

#### **Upcoming System work:**

- Generators inside at Ridgeview and Shadehill.
- Remove old equipment from Becker-Hansen.
- Continue tower site maintenance work, antennas and structures.
- Pierre PD move into Mickelson, RC Simulcast, and RC Dispatch move.

#### **System Stats:**

- Radio ID's in System 8/30/2013 – 25,644 up from 25,531 on 6/18/2013
- Talkgroups in System 8/30/2013 – 1466, also on 6/18/2013

#### **4. SCIP Update**

- We will be revamping the format, document should be much smaller. OEC is offering technical assistance for setting this up.

#### **5. 700mhz Plan Update**

- Importance of keeping this process going.
- Discussed contracting this out.

## **6. Narrowband Progress in State**

- At this point have not heard of any issues.
- We are not sure of the amount of requested licensing going on right now, but problems will start showing up when new licensing ramps up on the narrowband channels if there are still WB channels in use.

## **7. Communications Field Operating Guide**

- CFOG's delivered Regional EM's are picking up.
- Additional funding available if we need more.
- Available as a Word document if you want to personalize.

## **8. Train the Trainer Program**

[http://www.sdpscc.sd.gov/documents/RadioTrainer5\\_000.pdf](http://www.sdpscc.sd.gov/documents/RadioTrainer5_000.pdf)

- Todd & Jerry conducted training session for Minnehaha County Fire, determined that training in conjunction with another meeting and limited time may not be the best option.
- We are going to conduct a few more sessions before committing to final form of training documents.

## **9. National Public Safety Broadband System Overview (NPSBN)**

- FirstNet has issued and received responses on RFI's concerning device and network status in industry.
- Hired General Manager, Deputy General Manager, and Governmental Affairs Officer.
- Rural model, deployables, disaster response or disaster recovery?
- South Dakota's revised application total was \$1,547,631 with \$309,528 in state match (in-kind and cash purchases).
- Serious concerns about the management of this process/project after the SLIGP grant is finished may need another FTE.

### **UPDATE**

- August 22<sup>nd</sup>, State Awarded SLIGP
- Need to have award acceptance and first budget submitted within 30 days.
- Dave Ackerman motioned to hold off on any actions concerning NPSBN until next meeting; Dennis Gorton second; Motion carried

## **10. P25 Migration**

- Reviewing lifecycle of system with Motorola. Big logistical challenge still remains the touching of every radio on the system.

## **11. Broadband Grant Application Approval**

- Awarded 8/22/2013
- 30 days to return acceptance & budget

- Need to begin setting up organization structure, planning, procurement for contractors.

## **12. Broadband Subcommittee**

- Don Forseth is going to help with administrative side, looking at the potential for a project manager. Might start off with mailer to determine level of interest & number & then set up a kick-off conference.

## **13. Radio Collection/EM Letter**

- Dennis Gorton motion to let State Radio handle with appropriate request; JD Geigle second; motion carried

## **NEW BUSINESS:**

### **1. Filling membership gaps**

- 2 openings
- Replacement for Jody Frye/replacement for Brad Stiefvater.

### **2. Next Generation (NG) 911**

- Discussion by Tooley, Shawnie Rechtenbaugh, and Jeff Pierce on operations of NG911 per a question by Gorton. Tooley outlined the infrastructure that will be replaced during the 911 upgrade, including phone systems in each PSAP, 2 main host sites (probably Rapid City and Sioux Falls), that ability to re-route traffic in case of a PSAP failure, and multiple routes in and out of the PSAP's for redundancy. Rechtenbaugh covered the RFP timelines, some of the funding considerations, and Pierce tied in the operations of NG911 with statewide radio communications capabilities. Gorton asked for clarification on several issues.

### **3. PSAP/SRC Consolidation**

- Not sure of timeline – Pierre – December?

### **4. Radio Surplus/Redistribution**

- SRC has had requests and will distribute to “appropriate” agencies.

### **5. Future Site Priorities**

- Jeff to send out Map/work in progress/work been done

### **6. Travel reimbursement forms**

- See Brandi Underhill for form
- When filling out please always use blue ink

### **7. Other**

- Denny Gorton motioned that chair Matt Tooley write/send a letter of appreciation to Brad Stiefvater for is years of service; Dave Ackerman second; motion carried

**8. Next Meeting**

- a) The council is looking at having the next meeting in the first two weeks of December. Will be held in Pierre.

Bob Fischer motioned to adjourn; JD Geigle second; motion carried.