

South Dakota Public Safety Communication Council

June 19, 2013 Minutes

0903: Meeting called to order by Chair Matt Tooley

Roll call was taken by Chair Tooley, present were: Frye, Ackerman, Steifvater, Gorton, Craddock, Geigle, Reiter, Wilcox, Kevghas, and Pierce.

No additional agenda items were offered.

Approval of March 2013 meeting minutes: motion by Pierce, second by Ackerman.

Old Business

Budget discussion: Pierce outlined remaining budget, all allocated funds will be used this fiscal year. Discussed service agreement with Motorola (\$196,000), followed by a lengthy discussion on NICE recorder issues by Tooley, Dravland, Pierce, and Gorton.

The entire \$165k allocated for tower work has been spent, a large portion on the Long Valley reguying project.

Discussed total State and Local Implementation Grant Program (SLIGP) match required over the next three years which will be \$308,988 if full amount of federal funds are used.

Grant Status: Pierce went over the Homeland Security Grant Program, outlined remaining balances in 2010, 2011, 2012, and projected funding for year 2013. Steifvater expanded on local balances being a result of not yet completed projects. Council asked Pierce to get explanation from state SAA in remaining balances and what might be available.

Digital Radio Infrastructure Upgrades: Dravland covered improvements in microwave path between Ree Heights and Miller, simulcast progress in Rapid City (expected completion mid-August 2013), McPherson site (Environmental study + tower assessment), tower lighting improvements at Iona, Agar tower height increased (improved coverage from the site), interoperability efforts with surrounding states, 20 sites of tower maintenance, and Pierre + Rapid City dispatch work. Reiter expanded on communications with Wyoming.

Discussed McPherson site, with input by Pierce, Ackerman, Gorton, and Dravland.

SCIP Update: did annual update of SCIP earlier in year, Pierce discussed having a contractor update the SCIP for Broadband inclusion and that time is going to be tight with broadband project going on. Pierce discussed DHS OEC efforts to make the document more strategic, and efforts to keep the document more functional.

700 MHz Plan Progress: Dravland stated no updates on plan at this time.

Narrowband Progress: Council asked Pierce to only include this topic in further meetings if we have complaints of some sort.

Communications Field Operating Guides: Lots of copies in storage.

Train the Trainer Program: Pierce discussed train the trainer and user training program. Progress is behind where hoped. Trying to schedule the next Minnehaha County Fire Chief's meeting for another training opportunity. Further input was added by Dravland, Reiter, and Gorton. Geigle pointed out that the next EMT conference might be a good opportunity for training. Council asked that radio ID management be added to curriculum.

1003: National Public Safety Broadband Network. Overview given by Tooley, Frye, and Pierce of NGA meeting, and frustrations with outcome. Pierce covered the NGA and PSCR Stakeholders meeting, and pointed out that all materials presented were on the council website sdpscc.sd.gov. Pierce outlined grant amounts and expected match and hopeful state match sources. There was a significant amount of general discussion on goals for system, how goals were to be met, timelines, and members involved with FirstNet. Discussion ended at 1056.

Legislative Issues/Concerns – Open Meetings: Discussed South Dakota open meetings laws, and council requested that we get someone from the Attorney General's Office to address the group and cover what we do and how we do it. Also suggested that we add to the agenda a time for public input and vendor involvement to address specific issues members are having.

Encryption Standards for South Dakota: Tooley led discussion on encryption standards for the state. XL encryption has been settled on as state standard, Minnehaha County will switch from OFB to XL to match up with everyone else. Dravland contributed to discussion on different standards, keyloader equipment, and processes used to load the software/key. Geigle added to discussion on EMS involvement with encryption, and Mechaley added on Highway Patrol involvement and need for a single standard. Many questions from council on procedures and processes associated with this effort.

Motion to establish XL as state standard for encryption forwarded by Mechaley, seconded by Steifvater. Unanimous vote.

New Business

OEC Update: Pierce discussed courses offered by OEC which included the Auxcomm course, SCIP review, broadband courses. Geigle asked about COML and COMT courses, next COML course being in July in Pierre.

EFJ Radio Collection: Very lengthy discussion by Steifvater on his efforts to collect unused radios in his area. To this point he has collected over 70 radios, many which have never been used. Steifvater would like to coordinate a statewide effort of this type. Discussed was the issue in Lake County in which a State Radio was installed in a wrecker, which was requested to be removed.

Gorton covered redistribution efforts out west of replaced EFJ radios. Requests for the radios have been very strong and around 200 radios will be distributed across western South Dakota. Brian Soehl contributed to discussion on how to redistribute radios. Pennington County is planning to put a blank profile into the radios, which will eliminate the radio ID, when reprogrammed, the radio will be assigned a new ID and the old can be discarded or reused.

Mechaley introduced a motion to have the Executive Board draft a correspondence to the Regional Emergency Management Coordinators to coordinate the inventory of all radios across the state by Jan1, 2015. Regional EM's are to work with the County EM's to collect this information. Additionally each county needs to assign a representative to attend the Train the Trainer course to be a local asset. Motion seconded by Gorton.

Discussed further was a requirements list to be sent along with the request for the inventory.

Council Member Renewals: Not all members who were approved to renewal were aware, so Pierce will send a notice out to those affected.

Tooley adjourned the meeting at 1345.